

WENTWORTH TOWN COUNCIL MINUTES

The Wentworth Town Council met in regular session on Wednesday, January 16, 2019 at 6:00 p.m. at the Finance Office. President Roger Vogt called the meeting to order with the following Council members present for roll call: Ryan McManus, Roger Vogt and Charles Wold. Also present was Trish Natwick, Finance Officer.

There were no additions or corrections to the Agenda.

Motion was made by McManus and seconded by Wold to approve the Minutes of the December 19, 2018 Council meeting as written.

OLD BUSINESS:

Council discussed adding additional street lights. Lights will be added at Centennial Avenue & Industrial Road, Centennial Avenue & 5th Street, Main Avenue & 5th Street, Milwaukee Avenue & 5th Street and 2nd Street & 462nd Avenue.

NEW BUSINESS:

There were no changes to wages & salaries in 2019. The Town's employees & Council wages for 2019 are as follows: President-Regular meeting \$175.00, \$130.00 per special meeting; Trustees-Regular meeting \$140.00, special meeting \$100.00; Maintenance \$15.00 per hour; Marge Krause \$12.50 per hour and Finance Office \$20,000.00 per year, special meeting \$100.00.

Wold motioned, McManus seconded to designate the Madison Daily Leader as the town's legal publication, as required by SDCL 9-12-6.

McManus motioned, Wold seconded to designate Great Western Bank and SD Public Funds Investment Trust as the legal depositories for the Town of Wentworth.

Natwick presented the Town's property inventory to the Board as of December 31, 2018, as required by South Dakota Codified Law 5-24-1. Wold motioned and McManus seconded to accept the December 31, 2018 property inventory as written.

Wold motioned, McManus seconded to hire T&H Welding on an as needed basis for snow removal on Main Street.

The following office will become vacant due to the expiration of the present term of office: Trustee – One Three Year Term. Circulation of nominating petitions may begin on January 25, 2019. The Finance Office will be open on January 25th from 1:30 pm to 5:00 pm to accommodate any resident desiring a petition. Petitions may also be picked up at the Finance Office at 216 S Main Avenue between the hours of 9:00 am and Noon on Mondays or 1:30 pm and 4:15 pm central standard time on Wednesdays. In municipalities of the third class, the nominating petition must be signed by not less than ten registered voters of the municipality. Petitioner must live within city limits and must be an active registered voter. The deadline for filing a nominating petition with the Finance Officer is 5:00 pm on February 22, 2019.

Council reviewed December financials and January billing vouchers. Motion was made by McManus & seconded by Wold to approve & pay the monthly claims as follows: Julie Berry-\$37.35 Deposit Refund; Travis Johnson-\$5.75 2018 Account Overpayments; Mason Lindholm-\$10.35 2018 Account Overpayments; Amber Peters-\$8.40 2018 Account Overpayments; Big Sioux Water-\$711.89 January Water Purchases; Big Sioux Water-\$1,155.00 Sewer & Water Operator Contract; Bud's Clean-up-\$816.93 Garbage Contract; C.N.A. Surety-\$525.00 2019 Surety Bond; First District Association-\$280.47 2019 dues; Grapevine Design-\$62.50 Web-site Maintenance; Intuit-\$654.98 Software Expense; IRS-\$586.98 Payroll Taxes; ITC-\$136.51 Phone, Fax and Internet; Madison Daily Leader-\$26.56 Publications; Office Peeps-\$65.01 Office Supplies; Ottetail Power Company-\$470.51 Electric & Street Lighting; SD Association of Rural Water Systems-\$345.00 2019 Dues; SD DENR-\$50.00 2019 Dues; SD Dept of Revenue-\$1 \$148.08 Sales Tax; SD Unemployment-\$10.39 4th Quarter Unemployment; T&H Welding-\$310.64 Equipment Repairs; Executive Administration-Council \$420.19 Payroll Expense; Financial Administration \$1,556.42 Payroll Expense; Duane Walburg-\$264.52 Animal Control.

With no further business, the meeting adjourned. The next regular session meeting will be Wednesday, February 13, 2019 at 6:00 p.m. at the Finance Office.

Trish Natwick
Finance Officer

WENTWORTH TOWN COUNCIL MINUTES

The Wentworth Town Council met in regular session on Wednesday, February 13, 2019 at 6:00 p.m. at the Finance Office. President Roger Vogt called the meeting to order with the following Council members present for roll call: Ryan McManus, Roger Vogt and Charles Wold. Also present was Trish Natwick, Finance Officer.

There were no additions or corrections to the Agenda.

Motion was made by McManus and seconded by Wold to approve the Minutes of the January 16, 2019 Council meeting as written.

OLD BUSINESS:

None

NEW BUSINESS:

Council discussed snow removal. Residents are requested to move their vehicles off the streets whenever there is two or more inches of snow, until streets have been plowed.

The council will meet as the Local Board of Equalization to review tax assessments at 6:00 PM on Monday, March 18, 2019. Notice of the meeting will be published in the Madison Daily Leader and posted on the City Office door.

Council reviewed January financials and February billing vouchers. Motion was made by Wold & seconded by McManus to approve & pay the monthly claims as follows: Big Sioux Water-\$1,113.54 February Water Purchases; Big Sioux Water-\$1,155.00 Sewer & Water Operator Contract; Bud's Clean-up-\$816.93 Garbage Contract; Deluxe Checks-\$403.03 Office Supplies; IRS-\$743.40 Payroll Taxes; ITC-\$136.80 Phone, Fax and Internet; Johnson Bros. Excavation-\$1,497.42 Water Expense; Madison Daily Leader-\$65.30 Publications; Mike Tammen-\$43.45 Refund Overpayment; Office Peeps-\$48.95 Office Supplies; Ottertail Power Company-\$478.61 Electric & Street Lighting; Postmaster-\$55.00 Office Supplies; SD One Call-\$1.12 Locate Fees; T&H Welding-\$1,774.65 Equip. Repairs; Executive Administration Council-\$607.19 Salaries & Wages; Financial Administration-\$1,603.58 Salaries & Wages; Terry Reck-\$600.21 Snow Removal; Duane Walburg-\$264.09 Animal Control.

With no further business, the meeting adjourned. The next regular session meeting will be Wednesday, March 13, 2019 at 6:00 p.m. at the Finance Office.

Trish Natwick
Finance Officer

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WENTWORTH TOWN COUNCIL MINUTES

The Wentworth Town Council met in regular session on Monday, March 18, 2019 at 6:00 p.m. at the Finance Office. President Roger Vogt called the meeting to order with the following Council members present for roll call: Ryan McManus, Roger Vogt & Charles Wold. Also present was Trish Natwick, Finance Officer.

There were no additions or corrections to the Agenda.

Motion was made by McManus and seconded by Wold to approve the Minutes of the February 13, 2019 Council meeting as written.

OLD BUSINESS:

None

NEW BUSINESS:

Ryan McManus filed a nominating petition for the Office of Trustee vacancy. No other petitions were filed.

Due to a conflict in scheduling with a council member, council meetings have been changed to 6:00 p.m. on the first Monday after the 10th of the month.

Wold motioned and McManus seconded to approve the 2018 Legislative Audit Annual Report as presented by Natwick.

Council reviewed February financials and March billing vouchers. Motion was made by Wold & seconded by McManus to approve & pay the monthly claims as follows: Big Sioux Water-\$603.86 March Water Purchases; Big Sioux Water-\$1,155.00 Sewer & Water Operator Contract; Bud's Clean-up-\$816.93 Garbage Contract; F&M Coop-\$234.86 Fuel Expense; IRS-\$821.46 Payroll Taxes; ITC-\$136.91 Phone, Fax and Internet; Kibble Equipment-\$262.20 Equipment Repairs; Madison Daily Leader-\$24.24 Publications; Ottertail Power Company-\$580.58 Electric & Street Lighting; SD Dept of Revenue-\$154.84 Sales Tax Expense; T&H Welding-\$2,491.15 Equipment Repairs; Executive Administration Council-\$794.21 Salaries & Wages; Financial Administration-\$1,672.40 Salaries & Wages; Terry Reck-\$766.22 Snow Removal; Duane Walburg-\$262.42 Animal Control.

With no further business, the meeting adjourned. The next regular session meeting will be Monday, April 15, 2019 at 6:00 p.m. at the Finance Office.

Trish Natwick
Finance Officer

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WENTWORTH TOWN COUNCIL MINUTES

The Wentworth Town Council met in regular session on Monday, April 15, 2019 at 6:00 p.m. at the Finance Office. President Roger Vogt called the meeting to order with the following Council members present for roll call: Ryan McManus, Roger Vogt & Charles Wold. Also present was Trish Natwick, Finance Officer.

There were no additions or corrections to the Agenda.

Motion was made by McManus and seconded by Wold to approve the Minutes of the March 18, 2019 Council meeting as written.

OLD BUSINESS:

None

NEW BUSINESS:

Per Ordinance 2005-02, from April 1st to November 1st, residents are not allowed to discharge sump pumps into the city sewer system. Violators will be subject to fines of up to \$200 per day and/or 30 days in jail.

The SD Department of Environment & Natural Resources has awarded the Town of Wentworth the "2018 Operation and Maintenance Award" for its wastewater treatment facility. This award is based on the most recent inspection findings conducted by the DENR, facility performance, and the facility's reporting requirements during the 2018 calendar year.

Wold motioned and McManus seconded to renew the 2019 Agreement for Mosquito Control with the City of Colman.

Building permits are required for all new construction, additions, alterations, sheds, fences, etc. Permits must be approved by Council and are available at the finance office or online at www.wentworthsd.com. Permit fees are \$10.00.

2018-2019 golf cart permits will expire on May 31, 2019. 2019-2020 permits will be available in mid-May. Permit fee is \$20.00. Owner must hold a valid driver's license and attach proof of insurance to the application. Applications may be picked up at the finance office or downloaded at www.wentworthsd.com.

Council discussed flooding, street repairs and water & sewer repairs and maintenance. Wold will obtain bids for the necessary repairs.

Council reviewed March financials and April billing vouchers. Motion was made by McManus & seconded by Wold to approve & pay the monthly claims as follows: Big Sioux Water-\$831.00 April Water Purchases; Big Sioux Water-\$1,155.00 Sewer & Water Operator Contract; Big Sioux Water-\$143.78 Water Supplies; Bud's Clean-up-\$816.93 Garbage Contract; City of Sioux Falls-\$43.50 Water Testing; Grapevine Design-\$262.50 Web-site Expense; IRS-\$785.70 Payroll Taxes; ITC-\$136.37 Phone, Fax and Internet; Madison Daily Leader-\$52.88 Publications; Ottertail Power Company-\$472.09 Electric & Street Lighting; SD One Call-\$3.15 Locate Fees; SD UE Division-\$34.94 1st Qtr Unemployment Tax; Executive Administration Council-\$724.95 Salaries & Wages; Financial Administration-\$1,730.12 Salaries & Wages; Terry Reck-\$526.10 Snow Removal; Duane Walburg-\$265.77 Animal Control.

With no further business, the meeting adjourned. The next regular session meeting will be Monday, May 13, 2019 at 6:00 p.m. at the Finance Office.

Trish Natwick
Finance Officer

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WENTWORTH TOWN COUNCIL MINUTES

The Wentworth Town Council met in regular session on Tuesday, June 18, 2019 at 6:15 p.m. at the Finance Office. President Roger Vogt called the meeting to order with the following Council members present for roll call: Roger Vogt, Charles Wold and Ryan McManus. Also present was Bryon & Jackie Conway & Trish Natwick, Finance Officer.

There were no additions or corrections to the Agenda.

Motion was made by Wold and seconded by McManus to approve the Minutes of the May 13, 2019 Council meeting as written.

OLD BUSINESS:

None

NEW BUSINESS:

Council discussed additional street repairs needed. Wold will obtain bids.

Council reviewed May financials & June billing vouchers. Motion was made by McManus & seconded by Wold to approve & pay the monthly claims as follows: Big Sioux Water-\$819.92 Water Purchases; Big Sioux Water-\$1,155.00 Sewer & Water Operator Contract; Bud's Clean-up-\$816.93 Garbage Contract; Go Daddy-\$182.13 Web-site Expense; IRS-\$637.00 Payroll Taxes; ITC-\$136.31 Phone, Fax and Internet; Jay Van Liere-\$332.81 Street Repairs; Lewis Drug-\$42.39 Park Expense; Madison Daily Leader-\$394.35 Publications; Madison Nursery & Floral-\$20.82 Park Expense; Office Peeps-\$53.87 Office Expense; Ottertail Power Company-\$518.44 Electric & Street Lighting; Porta Pros-\$227.00 Park Expense; Quill Corp.-\$103.83 Office Expense; Roto Rooter-\$1,925.00 Sewer Expense; SD DENR-\$60.00 Water Expense; SD One Call-\$2.24 Locate Fees; Stan Houston Equipment-\$1,816.30 Sewer & Street Expense; Executive Administration Council-\$662.62 Salaries & Wages; Financial Administration-\$1,706.10 Salaries & Wages; Duane Walburg-\$263.25 Animal Control.

With no further business, the meeting adjourned. The next regular session meeting will be Monday, July 15, 2019 at 6:00 p.m. at the Finance Office.

Trish Natwick
Finance Officer

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WENTWORTH TOWN COUNCIL MINUTES

The Wentworth Town Council met in regular session on Tuesday, July 16, 2019 at 6:00 p.m. at the Finance Office. President Roger Vogt called the meeting to order with the following Council members present for roll call: Ryan McManus, Roger Vogt and Charles Wold. Also present was Russell Jans, Robin Burndrett, Byron Conway, Jackie Conway & Trish Natwick, Finance Officer.

There were no additions or corrections to the Agenda.

Motion was made by McManus and seconded by Wold to approve the Minutes of the June 18, 2019 Council meeting as written.

OLD BUSINESS:

None

NEW BUSINESS:

Russell Jans & Robin Burndrett appeared before Council to discuss sewer billings, culverts, trees, shrubs and improvements to their property.

Wold discussed golf cart permits. 2018-2019 permits expired May 31, 2019. All golf cart owners driving on public roads are required to obtain a permit & 2019-2020 license sticker. The fee is \$20.00. Owners must provide proof of insurance. Applications can be downloaded on our web-site or picked up at the Finance Office.

Natwick informed Council that the Town of Wentworth was awarded a West Nile Grant in the amount of \$1,097.00.

Council reviewed June financials & July billing vouchers. Motion was made by Wold & seconded by McManus to approve & pay the monthly claims as follows: Big Sioux Water-\$1,035.98 July Water Purchases; Big Sioux Water-\$1,155.00 Sewer & Water Operator Contract; Bruna Electric-\$1,789.75 Community Barn Expense; Bud's Clean-up-\$816.93 Garbage Contract; Campbell Supply-\$43.48 Park Expense; City of Colman-\$1,117.20 West Nile Expense; IRS-\$658.90 Payroll Taxes; ITC-\$137.86 Phone, Fax and Internet; Kibble Equipment-\$96.93 Equipment Expense; Lewis Drug-\$16.49 Building Supplies; Madison Daily Leader-\$22.25 Publication Expense; Ottetail Power Company-\$487.74 Electric & Street Lighting; Porta Pros-\$969.00 4th of July & Park Expense; US Post Office-\$55.00 Postage Expense; Roger Vogt-\$58.08 Promotion of the City Expense; SD Dept of Revenue-\$147.57 Sales Tax; SD One Call-\$2.24 Locate Fees; SD Public Health Lab-\$789.00 Water Services & Fees; SD RE Division-\$28.63 Payroll Taxes; Stan Houston Equipment-\$538.50 Street Repairs; Wayne's Repair-\$14.00 Equipment Repairs; Executive Administration Council-\$731.87 Salaries & Wages; Financial Administration-\$1,698.73 Salaries & Wages; Duane Walburg-\$262.84 Animal Control.

With no further business, the meeting adjourned. The next regular session meeting will be Monday, August 12, 2019 at 6:00 p.m. at the Finance Office.

Trish Natwick
Finance Officer

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WENTWORTH TOWN COUNCIL MINUTES

The Wentworth Town Council met in regular session on Monday, August 12, 2019 at 6:00 p.m. at the Finance Office. President Roger Vogt called the meeting to order with the following Council members present for roll call: Ryan McManus, Roger Vogt and Charles Wold. Also present was Ken McGhinnis and Trish Natwick, Finance Officer.

There were no additions or corrections to the Agenda.

Motion was made by Wold and seconded by McManus to approve the Minutes of the July 16, 2019 Council meeting as written.

OLD BUSINESS:

None

NEW BUSINESS

Council & Natwick reviewed budget figures to complete the 2020 budget appropriation ordinance.

Council reviewed July financials & August billing vouchers. Motion was made by McManus & seconded by Wold to approve & pay the monthly claims as follows: Big Sioux Community Water System-\$833.77 August Water Purchases; Big Sioux Community Water System-\$1,155.00 Sewer & Water Operator Contract; Bud's Clean-up-\$816.93 Garbage Contract; BX Civil & Construction, Inc.-\$4,617.20 Street Expense; City of Colman-\$1,340.64 West Nile Spraying; City of Sioux Falls-\$43.50 Water Expense; Grapevine Design-\$175.00 Web-site Maintenance Fees; IRS-\$649.34 Payroll Taxes; ITC-\$137.58 Phone, Fax and Internet; Kibble Equipment-\$63.95 Park Equipment Repairs; Leibel Law Firm-\$264.00 Legal Fees; Madison Daily Leader-\$30.22 Publications; Ottertail Power Company-\$496.53 Electric & Street Lighting; Porta Pros-\$202.00 Park Expense; Quill-\$81.98 Office Supplies; SD One Call-\$1.12 Locate Fees; SD Public Health Labs-\$224.00 Water Expense; Executive Administration Council-\$711.10 Salaries & Wages; Financial Administration-\$1,707.36 Salaries & Wages; Duane Walburg-\$264.51 Animal Control.

With no further business, the meeting adjourned. The next regular session meeting will be Monday, September 16, 2019 at 6:00 p.m. at the Finance Office.

Trish Natwick
Finance Officer

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WENTWORTH TOWN COUNCIL MINUTES

The Wentworth Town Council met in regular session on Monday, October 21, 2019 at 6:00 p.m. at the Finance Office. President Roger Vogt called the meeting to order with the following Council members present for roll call: Ryan McManus, Charles Wold & Roger Vogt. Also present was Jeff Carruthers, Martin Jarrett, Ken McGhinnis and Trish Natwick, Finance Officer.

ADDITIONS TO THE AGENDA: Representatives from Big Sioux Water were added to the Agenda.

MINUTES: Motion was made by McManus and seconded by Wold to approve the Minutes of the September 30, 2019 Council meeting as written.

OLD BUSINESS:

None

NEW BUSINESS:

Building Permits: Ken McGhinnis appeared before Council requesting a building permit. McGhinnis presented a revised plan for the construction of efficiency apartments. Council denied the permit application.

Water Contract: Jeff Carruthers & Martin Jarrett discussed the renewal rates of the water utility contract between Big Sioux Water and the Town of Wentworth. Jarrett stated there had not been a rate increase in five years. There will be a 10% increase in 2020. McManus motioned and Wold seconded to approve the new contract.

Streets: Wold motioned & McManus seconded to hire Terry Reck for the 2019-2020 snow removal season. Wold stated a street light will be added at the west end of 4th Street.

Office Hours: Beginning November 1, 2019, winter office hours will be 1:30 to 4:30 Mondays and Wednesdays.

Financials: Council reviewed September financials & October billing vouchers. Motion was made by Wold & seconded by McManus to approve & pay the monthly claims as follows: Big Sioux Water-\$731.28 Water Purchases; Big Sioux Water-\$1,155.00 Sewer & Water Operator Contract; Bud's Clean-up-\$816.93 Garbage Contract; City of Colman-\$446.88 West Nile Spraying; City of Sioux Falls-\$43.50 Water Testing; F&M Coop-\$1,005.60 Fuel Expense; Horizon Spraying-\$360.00 Lagoon Weed Control; IRS-\$683.96 Payroll Taxes; ITC-\$138.37 Phone, Fax and Internet; Leibel Law Firm-\$1,908.50 Legal Fees; Lewis Drug-\$55.00 Postage Expense; Madison Daily Leader-\$21.58 Publications; Office Peeps-\$50.70 Office Supplies; Ottertail Power Company-\$449.00 Electric & Street Lighting; Quill-\$114.98 Office Expense; Rainbow Midwest-\$130.00 Parks Expense; Reinicke Construction-\$2,700.00 Street Expense; SD Reemployment Division-\$25.24 Payroll Taxes; SD One Call-\$2.24 Locate Fees; Executive Administration Council-\$995.07 Salaries & Wages; Financial Administration-\$1,632.34 Salaries & Wages; Duane Walburg-\$263.67 Animal Control.

With no further business, the meeting adjourned. The next regular session meeting will be Monday, November 18, 2019 at 6:00 p.m. at the Finance Office.

Trish Natwick
Finance Officer

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WENTWORTH TOWN COUNCIL MINUTES

The Wentworth Town Council met in regular session on Monday, November 18, 2019 at 6:00 p.m. at the Finance Office. President Roger Vogt called the meeting to order with the following Council members present for roll call: Ryan McManus, Charles Wold & Roger Vogt. Also present was Trish Natwick, Finance Officer.

There were no additions or corrections to the Agenda.

Motion was made by Wold and seconded by McManus to approve the Minutes of the October 21, 2019 Council meeting as written.

OLD BUSINESS:

None

NEW BUSINESS

Council reviewed October financials & November billing vouchers. Motion was made by McManus & seconded by Wold to approve & pay the monthly claims as follows: Big Sioux Water-\$709.12 November Water Purchases; Big Sioux Water-\$1,155.00 Sewer & Water Operator Contract; Bud's Clean-up-\$816.93 Garbage Contract; F&M Coop-\$60.00 Tank Rentals; IRS-\$655.54 Payroll Taxes; ITC-\$138.55 Phone, Fax and Internet; Kundert-Williams Insurance-\$5,339.00 2020 Insurance Expense; Madison Daily Leader-\$136.80 Publications; Ottertail Power Company-\$291.48 Electric & Street Lighting; SD Dept of Revenue-\$147.63 Garbage Sales Tax; SD One Call-\$1.12 Locate Fees; Wayne's Repair-\$540.25 Equipment Repairs; Executive Administration Council-\$780.36 Salaries & Wages; Financial Administration-\$1,755.98 Salaries & Wages; Duane Walburg-\$263.26 Animal Control.

With no further business, the meeting adjourned. The next regular session meeting will be Monday, December 16, 2019 at 6:00 p.m. at the Finance Office.

Trish Natwick
Finance Officer

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WENTWORTH TOWN COUNCIL MINUTES

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There were no additions or corrections to the Agenda.

Motion was made by Wold and seconded by McManus to approve the Minutes of the November 18, 2019 Council meeting as written.

OLD BUSINESS:

None

NEW BUSINESS

Council reviewed November financials & December billing vouchers. Motion was made by McManus & seconded by Wold to approve & pay the monthly claims as follows: Big Sioux Water-\$689.73 December Water Purchases; Big Sioux Water-\$1,155.00 Sewer & Water Operator Contract; Bud's Clean-up-\$816.93 Garbage Contract; Campbell Supply-\$35.28 Shop Expense; F&M Coop-\$107.10 Propane, Shop & Office; Grapevine Design-\$125.00 Web-Site Maintenance; IRS-\$706.10 Payroll Taxes; ITC-\$140.00 Phone, Fax and Internet; Johnson Bros. Excavation-\$1,550.36 Street Repairs; Kibble Equipment-\$210.13 Equipment Maintenance; Madison Ace Hardware-\$24.98 Building Maintenance; Madison Daily Leader-\$52.13 Publications; Office Peeps-\$8.49 Office Supplies; Ottertail Power Company-\$512.07 Electric & Street Lighting; Rainbow Midwest-\$60.00 Park Expense; SD Dept of Revenue-\$147.63 Garbage Sales Tax; SD Govt Finance Officer's Assoc-\$40.00 2020 Dues; SD Municipal League-\$188.07 2020 Dues; SDML Worker's Comp Fund-\$605.00 Insurance Expense; Chuck Wold-\$73.08 Street Expense; Executive Administration Council-\$870.19 Salaries & Wages; Financial Administration-\$1,894.16 Salaries & Wages; Duane Walburg-\$263.25 Animal Control; Snow Removal-\$62.34.

With no further business, the meeting adjourned. The next regular session meeting will be Monday, January 13, 2020 at 6:00 p.m. at the Finance Office.

Trish Natwick
Finance Officer

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